

User Guide

10.15 Finance Management- MA-92-Cash Book Income- Receipt Import User Manual Ver 3.0.0

For

Supply, delivery, installation, Commissioning, Training
and Maintenance of Enterprise Resource Planning
System (DMMC-ERP)

For

DEHIWALA MOUNT-LAVINIA MUNICIPAL COUNCIL

By

EMETSOFT (PVT) LTD

1. REVISION HISTORY

Date	Version	Description	Author
08-03-2022	0.0.1	Initial version	EMETSOFT IMP Team
26-04-2022	0.1.1	Modifications to the report	EMETSOFT IMP Team
28-04-2022	1.0.0	Final Release	Project Manager
19-05-2022	2.0.0	Enhancements for the manual	Project Manager
31-08-2025	3.0.0	Enhancements for the manual	Project Manager

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ENTERPRISE RESOURCE PLANNING (ERP)

Dehiwala Mount Lavinia Municipal Council

Welcome to the Easiest, Fastest, most Secure, FIRST & the ONLY ERP for the LGA sector

Receipt Import for Cashbook



Finance Management

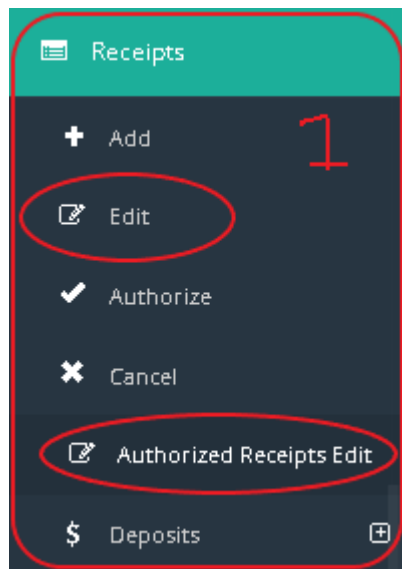
Voucher payments,
Cheque payments,
Cross Entry Vouchers,
Book keeping, Budget,
Final Accounts

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3. CASH BOOK INCOME-RECEIPT IMPORT IN TFMS SYSTEM

****This is the second step after Importing Bank Session from Rates to the Finance System (Importing from Rates in mentioned on Cash book Income-Import from Rates (MA-91-Finance-Import Bank Deposit User Manual). Check that user manual for further details) ****

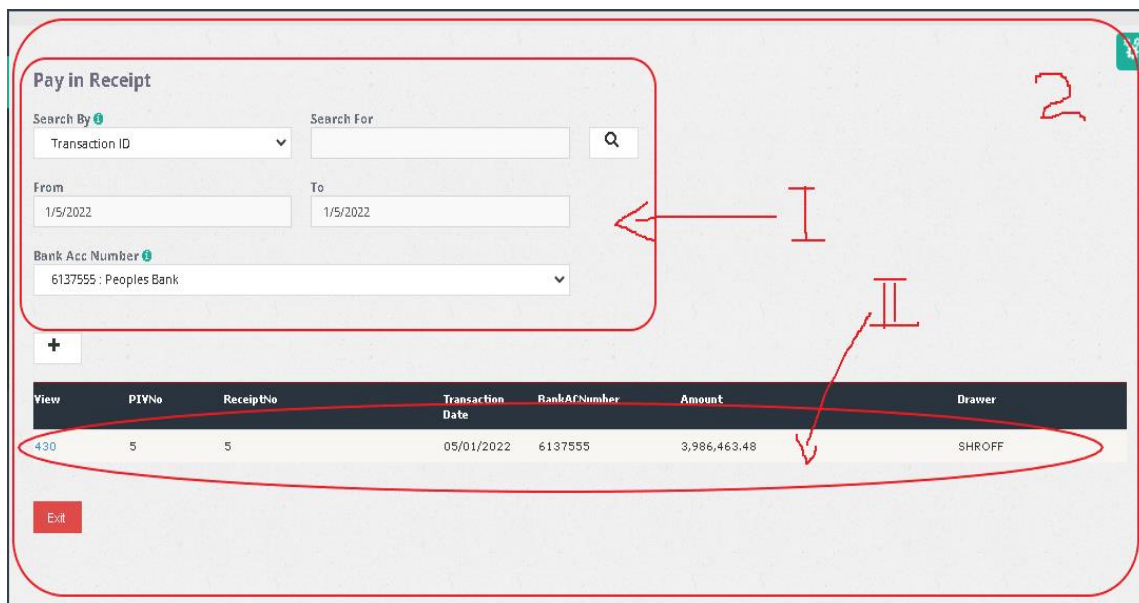
After Importing from Rates, the imported Bank Session will show in the Receipt Edit section of the Finance System. **Receipt edit section is shown in the 1st image.**



1. After importing Bank Deposits from Rates to the finance system, the imported Bank session will directly go to the Edit function of the Receipt (Pay in Voucher) section of the Finance system. **As shown in the Roman Numeral Point “I” user can search for the imported Bank Sessions.**

After searching the data will be shown in the grid as shown in the Roman Numeral Point “ii”. User can view the searched data by selecting the Number under the view in the Grid.

After selecting and viewing the data, user has the opportunity to view all the receipts in the bank session. This is shown in the image below. User also can edit the details (Department Code, Ledger Accounts) if there are any issues with data.



Receipt Detail Edit

3

Select	ID	PIV No	Receipt No	Line No	Deposit Date	Department Code	Ledger Account	Description	Amount
☐	430	5	5	1	18/01/2022	00: General (without vote)	672000: 7-4 Payment in advance b		32,795.00
☐	430	5	5	2	18/01/2022	00: General (without vote)	757000: 7-3 Miscellaneous Deposi		36,000.00
☐	430	5	5	3	18/01/2022	00: General (without vote)	758000: 7-6 Coping Fees Deposits		13,248.75
☐	430	5	5	4	18/01/2022	00: General (without vote)	759000: 7-3-7 Drainage Deposit		20,362.50
☐	430	5	5	5	18/01/2022	10: Programme-1 - General ad	440204: Registration of Suppliers		2,550.00
☐	430	5	5	6	18/01/2022	10: Programme-1 - General ad	460100: Sale of Tender Forms		175.00
☐	430	5	5	7	18/01/2022	20: Programme-2 - Services &	410100: Consolidated Rates includ		2,950,461.78
☐	430	5	5	8	18/01/2022	20: Programme-2 - Services &	430800: Vehicle Tax		300.00
☐	430	5	5	9	18/01/2022	20: Programme-2 - Services &	440301: Nonvesting Certificate & R		25,300.00
☐	430	5	5	10	18/01/2022	20: Programme-2 - Services &	440603: Block Plan Applications - P		4,536.25
☐	430	5	5	11	18/01/2022	20: Programme-2 - Services &	445300: Cemetery Fees		4,750.00
☐	430	5	5	12	18/01/2022	20: Programme-2 - Services &	445501: Fees for removing Garbag		54,072.20
☐	430	5	5	13	18/01/2022	20: Programme-2 - Services &	469901: Operational Income (Disp		74,800.00
☐	430	5	5	14	18/01/2022	30: Programme - 3 - Helth Ser	410900: Trade Tax		115,700.00
☐	430	5	5	15	18/01/2022	40: Programme - 4 - Physical F	420202: Rents on Council Propertie		9,000.00
☐	430	5	5	16	18/01/2022	40: Programme - 4 - Physical F	440207: Registration Fees/Renewa		7,400.00
☐	430	5	5	17	18/01/2022	40: Programme - 4 - Physical F	440303: Streetline Certificates		2,250.00
☐	430	5	5	18	18/01/2022	40: Programme - 4 - Physical F	440601: Building applications-proce		43,136.00
☐	430	5	5	19	18/01/2022	40: Programme - 4 - Physical F	440603: Block Plan Applications - P		3,410.00